Office of the Principal
Govt. Polytechnic Sheikhpura
(At-Khuriya, Sheikhopur Sarai, Sheikhpura – 811103)
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Letter No:- 808 **Date:- 16/11/2024**

Office Order

CONSTITUTION OF INDUSTRY-INSTITUTE CELL

A committee of Industry-Institute Cell has been constituted as following :-

Sl. No.	Name of the Committee Member	Designation	Contact No./E-mail
1.	Mr. Basant Kumar	Principal	Email: principal.gpsheikhpura@gmail.com Mob: 9525878211
2.	Mr. Himanshu Kumar	TPO	Email: himanshukr2610@gmail.com Mob: 9629420860
3.	Mr. Pintu Kumar	HOD Civil Engg.	Email: pin2n420@gmail.com Mob: 9661942356
4.	Mr. Amnesh Paswan	HOD Electronics Engg.	Email: 08434amnesh90@gmail.com Mob: 8298357956
5.	Mr. Kunal Gautam	HOD Mechanical Engg.	Email: kunalgautam729@gmail.com Mob: 9911706758
6.	Mr. Ajeet Kumar	HOD Electrical Engg.	Email: kr.ajit6005@gmail.com Mob: 9655327915

Functions of the Industry-Institute Cell:

1. **Industry Linkages**
   - Build links between the institute and local and regional industries for training, internships and placement.
2. **Industrial Visits and Expert Sessions**
   - Arrange industrial visits, guest lectures and expert sessions by industry professionals.
3. **MoUs**
   - Help sign MoUs with industries and follow them up.
4. **Industry Feedback**
   - Collect industry feedback on the curriculum and skills required, and share it with the departments.
5. **Projects and Placement**
   - Support student projects and faculty industry-exposure programmes, and work with the Training & Placement Officer.

Principal-Incharge
Govt. Polytechnic Sheikhpura

Date :- 15/02/2024
Time :- 03:00 PM to 04:30 PM

Chairperson :- Principal,
Members Present :- Principal, T.P.O, and HOD of Electronics, Civil, Mechanical and Electrical dept.

MoM discussion :-

The Committee discussed strengthening industry - institute interaction and Collaborat -ion with local Industries. It was decided that the Co-ordinator would please a list of potential industries; while all depart- -ments would identify suitable industries and prepare tentative Schedules for Industry visits and students training. The departments were also advised to Identify industry experts for organizing guest lectures, Seminar and technical sessions on modern technologies and career opportunities.

Next meeting was proposed for 11/04/2024.

Principal
Govt. Polytechnic
Sheikhpura

15/01/2024

Date - 11/04/2024
Time :- 03 PM to 04 PM

Chairperson :- Principal
Member present :- Member present in the meeting were Principal, T.P.O, HOD of all dept.

MOM :-

The Committee discussed bridging the gap between theoretical Knowledge and Industry requirement by improving student's practical, technical and Communication skills. It was decided that all department would identify Student's skill gap. The members also discussed internship, apprenticeship and placement opportunities, emphasizing interview preparation & resume writing. Faculty members were encourage to participate in Industrial training, technical workshop to enhance their Knowledge.

Next meeting was proposed for 09/07/2024.

Principal
Govt. Polytechnic
Sheikhpura

Date :- 09/07/2024.
Time :- 03PM to 04:30PM

Chairperson + Principal.
Member present :- Principal, T.P.O and HOD of all dept.

MOM :-

The Committee discussed encouraging Students to undertake industry-supported project based on real world problems. The members deliberated on establishing MOU's with Industries for Internship, industrial Visit, expert lectures, technical train and placement assistance. The Committee also reviewed previous meeting decisions and assigned the Co-ordinator to maintain an ATR and follow up on pending activities.

Next meeting was proposed for 27/11/2024.

09/07/2024

Principal
Govt. Polytechnic
Sheikhpura

Date :- 27/11/2024
Time :- 03PM to 04:30PM

Chairperson :- Principal.
Member Present :- Principal, T.P.O and HOD of all dept.

MOM :-

The Committee discussed the formation of an Industry advisory Committee comprising industry professionals, alumni, and faculty members to provide guidance on technical education, emerging technologies and Industry Sequrments. The members emphasized arranging hands-on training programmes. The Committee also discussed promoting enterpreneurship, self employment and start up opportunities among Students through awarness programmes and interaction with succesful entrepreneurs.

Next meeting was peopsed for 08/01/25.

Principal
Govt. Polytechnic
Sheikhpura

27/11/24

Date :- 08/01/25

Time → 03PM - 04:30PM.

Chairperson → Principal.

Member Present : Principal, T.P.O and HOD of all dept.

MOM:-

The Committee discussed the importance of apprenticeship training Under government schemes to enhance students practical experience and employability. It was decided that the placement co-ordinator would explore suitable apprenticeship opportunities and inform eligible students. The member also emphasized collecting industry feedback on students knowledge. Industry experts will also be invited to participate in project evaluations, technical presentations and pratical demonstrations.

Next meeting was proposed for 29/04/25.

Principal
Govt. Polytechnic
Sheikhpura

08/01/2025

Date :- 29/04/2025
Time :- 03PM - 04:30 PM

Chairperson :- Principal
Member Present : Principal, T.P.O and HOD of all dept.

MOM :-

The members discussed the development of Industry - relevant laboratory facilities, organisation of job fair and career guidance programme and alumni - Industry interaction. It was decided that department would identify laboratory improvement requirements and explore industry collaboration. The placement cell would co-ordinate with relevant employers and arrange career guidance sessions, while departments would identify alumni working in relevant sector and invite them for interaction with students.

Next meeting was proposed for 10/07/25.

Principal
Govt. Polytechnic
Sheikhpura

Date :- 10/07/2025
Time :- 03 PM - 04:30 PM.

Chairperson :- Principal.
Member Present :- Principal, T.P.O and HOD of all dept.

MOM :-

The Committee discussed the importance of health, Safety and environmental awarness, including workplace Safety, use of personal protective equipment, waste management and Construction-site safety. It was decided to organize Safety awarness sessions and workshops with Industry professionals. It was also decided to develop a standard Industrial training feedback and evaluation format based on attendance, pratical participation, technical understanding and Industry Supervisior feedback.

Next meeting was proposed for 28/11/2025

10/07/2025

Principal
Govt. Polytechnic
Sheikhpura

Date :- 28/11/2025
Time :- 03PM - 04:30 PM

Chairperson :- Principal
Member present :- Principal, T.P.O & all HODs of dept.

MoM :-

The members discussed improving students Soft Skills through training, mock interviews and personality development sessions. It was decided to explore industry collaboration for technical projects, research, and consultancy activities. Furthermore the IIC Co-ordinator will prepare an Annual Industry - Institute Activity plan covering Industrial visits, guest lectures, internship, training, MOU's and placement activities.

Next meeting was proposed for 06/01/2026

Principal
Govt. Polytechnic
Sheikhpura

28/11/2025

Date :- 06/01/2026

Time :- 03PM - 04:30 PM

Chairperson :- Principal

Member Present :- Principal, T.P.O & all HOD of dept.

MOM :-

The members discussed identifying new Industry partners and establishing regular Communication with Industries. It was also decided to organize skill development workshops to enhance student's technical Competencies and decided to prepare workshop schedules in Consultation with Industry experts. Furthermore, the importance of CAD training, building drawings, quantity estimation and basic BIM applications was highlighted.

Next meeting was proposed for 08/04/2026

Principal
Govt. Polytechnic
Sheikhpura

06/01/2026

Date :- 08/04/2026
Time :- 03PM - 04:30PM

Chairperson :- Principal.
Members present :- Principal, T.P.O and HOD's of all dept.

MOM :-

The members discussed introducing Students to modern construction techniques. It was decided to explore Industrial visits and expert lectures. The members also emphasized quality Control, quality assurance, material testing and inspection procedure. Additionally, department will promote green technology, energy effecieiney, water Conservation and Sustainability-related projects in Collaboration with Industry partners.

Next meeting was proposed for 15/07/26.

Principal
Govt. Polytechnic
Sheikhpura

08/07/2026

Date :- 15/07/26
Time :- 03PM - 04:30 PM.

Chairperson :- Principal.
Member present :- Principal, T.P.O and HOD's of all dept.

MOM :-

The members discussed Identifying local employ-ability opportunities for diploma students and establishing Contacts with Construction Contractors and builders. It was decided that department would share employer details with the placement Cell and also arrange Site visits and technical interactions. The cell will also explore educational visits to nearby infrastructure projects, such as roads, bridge and buildings.

Next meeting was proposed for 27/11/26.

Principal
Govt. Polytechnic
Sheikhpura